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**Application Guidelines for the 2014-2015 Campus ASEAN Exchange Program**  
**Nagoya University, Graduate School of Law/ School of Law**

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**1. Background and Objectives :**

Nagoya University commences a new project entitled “Training a New Generation of Leaders in International Cooperation for the Development of the ASEAN Region” (Campus ASEAN in short) for academic years 2012 through 2016. This project, to be jointly implemented by Graduate School of Law/ School of Law, Center for Asian Legal Exchange (CALE), Graduate School of International Development, Graduate School of Economics/ School of Economics, and International Cooperation Center for Agricultural Education funded by the Japan Society for the Promotion of Science (JSPS). The main objective of this project is to foster future global leaders in international cooperation who understand both aid and business, with necessary knowledge in economy, law, politics, society and culture of the ASEAN region and Japan. They will be given an opportunity to learn about academic subjects on law and politics, other practical subjects in international cooperation and improve their intercultural understanding based on their practical experience of residing and studying in Japan and ASEAN countries.

To implement this project, Nagoya University has entered into cooperation agreements with National University of Singapore, Chulalongkorn University (Thailand), University of the Philippines Los Banos, Gadjah Mada University (Indonesia), Royal University of Law and Economics (Cambodia), Hanoi Law University (Vietnam) and Ho Chi Minh City University of Law (Vietnam) to develop necessary curriculum with exchangeable credits and quality assurance mechanism and to strengthen exchange of students between Nagoya University and each of these universities. By participating in this project, students from Japan and each of these ASEAN universities will be able to develop mutual understanding of each other’s national culture, legal and political systems through short-term and long-term study programs.

Graduate School of Law/School of Law and CALE play a part in this Campus ASEAN Project by developing the curriculum on law and politics which will enable students from four of the seven universities mentioned above, namely Gadjah Mada University, Royal University of Law and Economics, Hanoi Law University, and Ho Chi Minh City University of Law, to join in the long-term exchange program in the field of law and politics at Nagoya University, Graduate School of Law / School of Law therefore invites students from these four universities to apply for the 6 months exchange program which will provide them with an opportunity to study at Nagoya University with credits transferrable to their academic record at home universities. Students are expected to pick up subjects on Japanese legal and political system and to join in some cultural and social events during the course of this six months exchange program in Nagoya.

**2. Qualification for Participants :**

- A. The applicants must have the approval of their academic advisor. Students from other faculty, besides the faculty of law, who are majoring in economics or international development and

enthusiastic about learning Japanese law, are also welcome to apply. However, under this program implemented by the School of Law, only credits earned from courses on law and political science are transferrable.<sup>1</sup>

- B. The applicants should fully understand the objectives of this program and take part in activities relevant to the program's objectives.
- C. The applicants should be active, action-oriented and self-governing.
- D. The applicants must be in good physical and mental condition suitable for residing and studying abroad.
- E. The applicants must have good English proficiency.

It is desirable to have TOEFL- iBT (Internet-Based Test) minimum score of 79 points, and TOEFL- PBT (Paper-Based Test) minimum score of 550 points. For TOEIC the requirement is 730 points or more. For IELTS the requirement is 6.0 or more, particularly focusing on English reading and writing comprehension skills. The applicants should be able to conduct activities listed up below (see 4. Activities).

- F. The applicants should be able to earn credits during the period of his/her study at Nagoya University.

### **3. Number of Applicants to be Admitted into the Program :**

- Hanoi Law University (Vietnam) ...1
- Ho Chi Minh City University of Law (Vietnam) ...1
- Royal University of Law and Economics (Cambodia) ...1
- Gadjah Mada University (Indonesia) ...1

### **4. Activities :**

- To complete course work
- To participate in Internship program (on request only)
- Others:
  - To make presentations on one's own country and its culture in and outside of classes
  - To learn Japanese culture and Japanese language

\*In addition to these activities, exchange students must submit daily and monthly study reports, and are expected to respond to some questionnaires directly related to the program.

### **5. Period and Duration :**

- Period: October, 2014– March, 2015
- Duration: 6 months

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<sup>1</sup> Note that securing JASSO scholarship will become impossible if the credits earned by the long-term exchange student at Nagoya University cannot be ultimately convertible into academic credits at his/her home university.

Class Schedule: 1 October, 2014 ~ 9 February, 2015

Winter Vacation: 28 December, 2014 ~ 7 January, 2015

\*Departure date will be determined by mutual agreement after the screening.

## **6. How to Apply :**

Submit all documents by email to [asean@law.nagoya-u.ac.jp](mailto:asean@law.nagoya-u.ac.jp)

## **7. Application Deadlines: By 9:00 A.M.(Japan Time) Monday, June 23<sup>rd</sup>, 2014**

## **8. Screening Principle and Organization in Charge :**

Based on the recommendations of the partner universities, the Steering Committee Meeting of Campus ASEAN Project at Nagoya University will consider these recommendations by reviewing the relevance of study plans, academic records and English proficiency of each recommended candidate. If necessary, interview will be conducted for the final selection.

## **9. Result :**

The applicants and the academic advisor will be notified of the results of screening as soon as the final decision has been made.

## **10. Documents required for Application :**

-Application Form

-Study Plan

-Official Transcript of Academic Records (to be issued by the institution presently being attended) with clear reference to the year / semester during which the relevant credits were earned.

\*Graduate students should submit academic records for both undergraduate and graduate studies

-Evaluation of English Language Proficiency

-Copy of Language Proficiency Certificate (If available)

\*i.e., TOEFL, TOEIC, IELTS

-Official Certificate of Enrollment as a Student (to be issued by the institution presently being attended)

-Confidential Reference Form (to be written by a faculty member in an academic field related to the applicant's 'major')

-Health Certificate

-Copy of the information page of the student's passport

\*If the candidate has not obtained his/her passport by the indicated deadline, please make sure to submit a copy as soon as he/she obtains one.

-An identical photograph (3.5cm x 4.5cm), signed on the reverse side, one of which should be attached to the Application Form

## 11. Financial Support :

- (1) The round-trip economy class air tickets between the nearest airport of applicant's home university and Nagoya (including airport tax and surcharge) are covered by the program financial support.
- (2) JASSO(Japan Student Services Organization) offers scholarship for qualified international students who are accepted by Nagoya University.

## 12. Qualifications and Contents of JASSO Scholarship (FY 2014)

JASSO(Japan Student Services Organization) offers scholarship for qualified international students who are accepted by a Japanese university, graduate school, junior college, college of technology(3rd grade or upper) or Professional training college(hereinafter referred to as "Japanese school(s)")under a student exchange agreement or other student exchange arrangement on a short-term basis from 8 days to one year between Japanese school and their home higher educational institution outside Japan(hereinafter referred to as "attending school(s)").

### I. Qualifications and conditions

To be qualified for the scholarship:

- i) The student must be enrolled in a regular course of study in a higher educational institution outside Japan.
- ii) The student must be granted admission into a Japanese school under a student exchange agreement or other student exchange arrangements to be established with the dispatching school.
- iii) The student must have the ability to earn credits of the course provided by the hosting Japanese school.
- iv) The student must be able to demonstrate excellent academic\* and personal records at their attending school.

\*Applicants must have a minimum GPA of 2.30 from last Academic Year on the evaluation scale described below and are expected to keep the GPA of 2.30 during the period of grant of the MEXT scholarship.

	Grade				
	GP3	GP3	GP2	GP1	GP0
4-level rating		Excellent	Good	Average	Fail
4-level rating		A	B	C	F
4-level rating		100 -80	79 -70	69 -60	59
5-level rating	S	A	B	C	F
5-level rating	A	B	C	D	F
5-level rating	100-90	89-80	79-70	69-60	59
Grade Points	3	3	2	1	0

#### [GPA Formula]:

$$\frac{([\text{No. of GP3 credits}] \times 3) + ([\text{No. of GP2 Credits}] \times 2) + ([\text{No. of GP1 Credits}] \times 1) + ([\text{No. of GP0 Credits}] \times 0)}{\text{Total number of registered credits}}$$

\*No. = Number / \*GP = Grade Point

Note:

- a) If applicants have taken courses that are not part of the credit system, replace the number of credits in the GPA formula with the number of courses taken.
- b) Grades of "Pass" or/and "Accreditation" which have no grade points are not included into GPA calculation.
- c) When calculating GPA, truncate a number to two decimal places. Ex., 2.654 will be 2.65.
- d) The method calculation demonstrated above is slightly different from that normally applied for determination of the GPA.

- v) Students, upon termination of the period of study in Japan, must return to complete their studies at the dispatching school.
- vi) The student who does not have the financial means to study in Japan.

\*If the applicants are already scholarship recipients from other institutions or JASSO, please inform us about it before applying for the Program. The applicants may lose the qualification of applying this JASSO scholarship.

## **II. Stipend**

¥80,000 per month

## **III. Payment method**

Stipend will be transferred to the recipient's bank account every month.

\*The exchange students will open their bank account in Nagoya after their arrival.

## **13. For Inquiries**

Nagoya University Graduate School of Law / School of Law

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